

24 MAR 1993
CHARTER

STANDARDS COORDINATING COMMITTEE (SCC)

1. PURPOSE: Establish the Standards Coordinating Committee (SCC) with the scope, mission, organization, functions, responsibilities and procedures outlined below.
2. SCOPE: SCC activities relate to Information Technology (IT) Standards, which are defined as information processing, information transfer and information standards for C3, intelligence, and mission support (business) systems. The scope includes standards to achieve interoperability across the DoD, and between the DoD and federal, national, and international communities.
3. MISSION: Support the Assistant Secretary of Defense, Command, Control, Communications and Intelligence (ASD(C3I)) and Joint Staff through the Defense Information Systems Agency (DISA) as Executive Agent(EA) for IT Standards, and the Center for Standards in carrying out their duties to lead, manage, integrate and coordinate DoD efforts to develop and implement IT Standards in DoD Information Systems. Principal objectives of the SCC are as follows:
 - a. Provide a single DoD focal point to coordinate all DoD IT Standards activities, and manage the overall DoD IT Standards process.
 - b. Provide support on IT Standards matters to the Assistant Secretary of Defense, Command, Control, Communications and Intelligence (ASD(C3I)), in his role as overall authority for establishing and implementing information management policies, processes, programs and standards to govern the development, acquisition and operation of DoD information management systems.
 - c. Provide support on IT Standards matters to the Director for Command, Control, Communications, and Computer Systems (J-6), Joint Staff, in his role as chairman of the Military Communications-Electronics Board (MCEB).
 - d. Promote and integrate DoD participation in the nongovernment standards development process to produce IT Standards suitable for implementation in DoD systems.
 - e. Integrate DoD standardization activities with non-DoD (e.g., federal, national, and international) standardization

activities.

f. Promote the development and use of IT Standards within DoD. Preference shall be given to national and international non-government IT Standards then federal and military IT Standards whenever practicable.

g. Coordinate C3 data element standardization LAW DoDD 8320.1.

h. Promote and integrate a coherent and comprehensive set of Information Systems Security Standards for DoD.

4. REFERENCES:

a. DoD 4120.3-M, Defense Standardization Manual, Aug 78.

b. OMB Circular A-119, Federal Participation in the Development and Use of Voluntary Standards, 26 Oct 82.

c. Joint Requirements Oversight Council-073-90 Memorandum, C3I Systems Interoperability, 14 Nov 90.

d. SecDef Memorandum, Implementation of Corporate Information Management Principals, 16 Nov 90.

e. ASD(C3I) Memorandum, Executive Agent for DoD Information Standards, 3 Sep 91.

f. DODD 8320.1, DoD Data Administration, 26 Sep 91.

g. DMRD 918, Sept 92.

h. DODD 4630.5, Nov 92.

i. DODI 4630.8, Nov 92.

j. New MCEB Charter.

k. New MOP 160.

5. ORGANIZATION:

a. Chair: Director of the Center for Standards (CFS), of the Defense Information Systems Agency (DISA).

b. Secretariat: Provided by the DISA CFS to perform the administrative tasks as directed by the chair.

c. Members: Designated by their organization with the authority to represent their organization's total interest

and speak for their organization on IT Standards issues. The SCC membership is open to all DoD organizations that have a significant involvement in the development, maintenance, and/or use of DoD IT Standards. The SCC will be comprised initially of representatives of the following organizations:

- (1) The Joint Staff
- (2) Office of the Secretary of Defense
- (3) Department of the Army
- (4) Department of the Navy
- (5) Department of the Air Force
- (6) U. S. Marine Corps
- (7) Defense Advanced Research Project Agency
- (8) Defense Commissary Agency
- (9) Defense Contract Audit Agency
- (10) Defense Finance & Accounting Service
- (11) Defense Information Systems Agency
- (12) Defense Intelligence Agency
- (13) Defense Investigative Services
- (14) Defense Legal Services Agency
- (15) Defense Logistics Agency
- (16) Defense Mapping Agency
- (17) Defense Nuclear Agency
- (18) Defense Security Assistance Agency
- (19) Defense Systems Management College
- (20) National Security Agency
- (21) North American Aerospace Defense Command
- (22) U. S. Atlantic Command
- (23) U. S. Central Command

- (24) U. S. Coast Guard
- (25) U. S. European Command
- (26) U. S. Forces Command
- (27) U. S. Pacific Command
- (28) U. S. Southern Command
- (29) U. S. Special Operations Command
- (30) U. S. Space Command
- (31) U. S. Strategic Command
- (32) U. S. Transportation Command
- (33) Central Imagery Office

d. Observers: Other Government organizations, (e.g., NIST & NCS), with an interest in the deliberations of the SCC may attend as observers. Contractors may attend by invitation when acting in direct support of a member organization.

6. FUNCTIONS AND RESPONSIBILITIES:

- a. SCC: The Standards Coordinating Committee will, as a minimum:
 - (1) Recommend IT Standards project priorities to the Executive Agent (EA).
 - (2) Recommend IT Standards project initiation and propose appropriate project execution activities to the EA.
 - (3) Coordinate DoD positions on IT Standards issues when the need for such issue resolution is presented to the SCC.
 - (4) Recommend to the EA, approval or disapproval of IT Standards, changes to IT Standards, and deletion of IT Standards to ensure satisfaction of DoD needs and to ensure implementation of applicable DoD policies and procedures including those of the Defense Standardization Program.
 - (5) In support of the MCEB, act as the focal point for the Services, CINCs, and Agencies to resolve C4I information technology standards issues. Forward unresolved issues to the MCEB for resolution.

(6) In support of the MCEB, coordinate and participate in the development of and changes to joint and allied information technology standards, including communications-electronics Standard NATO Agreements (STANAGs).

(7) In support of the MCEB, coordinate memberships for appropriate allied information technology standards panels and working groups.

(8) In support of the MCEB, develop and process the DoD positions for negotiation with representatives of other nations on information technology standards for which the MCEB is responsible.

(9) Provide support for IT Standards matters to the Information Technology Policy Board (ITPB), including review of, comments on, and coordination of standards documents and resolution of standards issues when the need for such issue resolution is presented to the SCC.

(10) Recommend that IT Standards issues be elevated to senior DoD bodies (e.g., the ITPB and MCEB) for resolution when needed.

(11) Recommend approval of DoD representatives to, and positions to be represented at international, national, and federal standards fora.

(12) Charter subordinate IT Standards bodies, as needed, to assist in the accomplishment of these SCC functions and responsibilities.

(13) Review the Information Technology Standards Management Plan every two years.

b. Chair: The chair will, as a minimum:

(1) Schedule and conduct meetings.

(2) Assign projects and tasks to the SCC.

(3) Monitor progress of IT Standards activities and make recommendations to the SCC.

(4) Charter DoD representatives to non-DoD IT Standards related bodies.

(5) Plan and program required resources to perform assigned tasks and fulfill charter responsibilities.

- c. Secretariat: The secretariat will, as a minimum:
 - (1) Perform the administrative tasks associated with support of the SCC.
 - (2) Provide the initial focal point for all IT Standards issues.
 - (3) Provide user procedures for the electronic information system used by the SCC and DoD representatives.
- d. Members: The members will, as a minimum:
 - (1) Maintain an awareness of DoD IT Standards needs and activities.
 - (2) Identify the IT Standards needs, positions and activities of their organizations to the SCC.
 - (3) Recommend IT Standards project priorities.
 - (4) Recommend IT Standards project initiation and propose appropriate project execution activities.
 - (5) Coordinate DoD positions on IT Standards issues.
 - (6) Be responsive to the projects and tasks assigned by the chair.
 - (7) Nominate individuals to be DoD Representatives to international, national, and federal standards related organizations.

7. Procedures:

- a. Meetings: The SCC will be called into formal session by the Chair at least four times each year and as necessary when normal electronic procedures are not appropriate.
- b. Any substantive issue, acted upon by the committee and without a consensus agreement, may be raised by any member to a higher level forum for resolution.
- c. The SCC charter will be reviewed every two years.

Approved:

ALONZO E. SHORT, JR.
Lieutenant General, USA
Executive Agent for

Information Technology Standards